

Performance Request and Booking Agreement

To book the Kilgore College Rangerettes for special performances or appearances, please contact Dana Blair, Rangerette Director at (903) 983-8273, or e-mail danablair@rangerette.com

Please have details about the event, type of performance, stage dimensions, and time allotment. Your request will be considered after reviewing the college calendar, student academic responsibilities, length of absence from class, and number of engagements already scheduled.

The Rangerettes require the following:

- Transportation: Two chartered buses are required for transporting the entire team of 65-75 Rangerettes. Smaller vehicles will be considered for smaller groups.
- Accommodations: A convenient hotel with 2 adults per room and 3-4 students per room. If a hotel is not convenient to the performing site, in-city bus transportation is required. We recommend retaining the charter buses for this service.
- Meals: Per Diem of \$20.00 per person per day, or meals served at performance site.
- Donation: In addition to the expenses above, the tax-deductible donation schedule is:
Entire team - \$3,000.00
Half team - \$2,000.00
Small group - \$1,000.00
Off-season (May - August and Christmas break) - \$3,000.00 negotiable
Non-performance appearances - \$500.00 such as "Honor Guard", greeters, ushers, et cetera

The following physical arrangements are required:

- Stage: An unobstructed, sturdy stage or performance area of at least 20' x 40' for smaller group performances, or 30' x 60' for the entire team is required. Steps on both sides of the stage are required for entrances and exits.
- Rehearsal: We require at least one-hour on-site rehearsal with a sound technician available.
- Dressing rooms: We require adequate space and privacy for costume and uniform changes.

Please download the booking agreement below and return with signature to:

Fax 903-983-8697 – Attention Dana Blair, Director Kilgore College Rangerettes

Payment is due at time of performance or may be mailed prior to the following address:

Kilgore College Rangerettes

Attention: Dana Blair

1100 Broadway

Kilgore, Texas 75662

Kilgore College Rangerettes Special Performances Booking Agreement

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I agree to the requirements stated above and enter into this contract with the Kilgore College Rangerettes to secure a performance on:

Date of Performance:

Time of Performance:

Physical Address of Performance Venue:

Requestor Company or Name:

Requestor Signature:

Donation Amount:

Fax signed agreement to 903-983-8697 – Attention Dana Blair, Director Kilgore College Rangerettes

Email signed agreement to danablair@rangerette.com

You will receive an confirmation email once contract is received and booking is completed.