

# Gussie Nell Davis Rangerette Residence Rules

The Gussie Nell Davis Rangerette Residence is a female student residence hall exclusively for the Kilgore College Rangerettes. Only current members of the organization may reside in the building. If a Rangerette is dismissed, or withdraws from the organization, she may not continue to live in the building and must vacate her room within three days.

Residents of the dormitory are to always act in a respectful and lady-like manner while on the premises. Rude behavior, foul language and disrespect is not tolerated. Interaction with other residents, guests, alumni, management staff, and college employees is always in a positive, mature, and intelligent manner.

In compliance with the College Housing Rules any resident in possession of alcohol, drugs, tobacco, firearms, or drug paraphernalia is reported by the on-site management staff directly to Kilgore College officials and the Rangerette Directors immediately. No exceptions.

## Visitation

**NO MALE VISITATION.** There are special occasions and events that males (fathers, brothers, uncles, cousins and boyfriends) will be able to enter the residence.

Male visitors are allowed to onto resident floors and into rooms on special occasions during certain hours (move-in, show-offs, home football game days, Revels week and move-out). The on-site manager will inform the Rangerettes in advance of the dates and times for males to visit the residence and in their rooms.

Overnight female guests must sign-in at the manager's desk for security reasons and no guest is allowed to stay overnight more than three consecutive nights. The resident is expected to be with their guests while during their stay, and residents are not allowed to give the guest a key to the dorm or their room at any time. The guest will be asked to leave by management if the Rangerette and her guest do not follow residence rules.

Rangerette Forever's are permitted into the residence at all times, so the residents should be ready to be hostesses at all times.

## Rooms

Each girl has one roommate, and every room has a private bathroom and shower. Shower curtain rods are not allowed to be used in front of shower door. Shower rods in the past have removed the paint on the walls.

There is a 9' by 17' tack-able surface on one wall of the room to display and hang things. This is the wall to hang pictures, posters, mirrors, etc. No molly bolts, screws, paint, glue, sticky-tack, or large nails will be used on the tack-able wall or any other walls in their rooms, including the bathrooms and closet areas. The walls are to remain the neutral color. The resident may add color in bedding, accessories, floor rugs, lamps, and draperies to decorate, but painting the walls is not allowed. Carpet or rugs are allowed, but must not be taped, glued, or tacked to the floor. All carpet and rugs must be removed from the residence by the resident at move-out.

All room furniture provided must remain inside the room and may not be removed. Furniture provided in each room includes:

- Two beds (may either remain as singles or can be stacked for use as bunk beds)
- Ladder for the bunk bed
- Two desks
- Two chairs
- One chest of drawers

All furniture in the rooms is mobile so the residents can arrange their room as desired. Residents may bring extra furniture such as freestanding shelves, chairs, a small couch, stools, tables, and TV stand, but everything must fit in with the existing furniture provided.

Residents may not use stickers or permanent markers on any surface, including bathroom mirrors or doors. Writing of names, dates, or messages on any dormitory surface IS NOT allowed.

Each room door has a specific space on either side that is used for display. Stickers or permanent adhesive IS NOT allowed on these spaces. Residents must stay within this space, and may not use the hallway walls for signs or decorations.

The following is a list of what is not allowed as far as decorating a dorm room, hallways, and common areas of the residence.

- No painting of any walls, shelves, doors, floors, or furniture.
- No shoe racks or organizers may be hung over the doors in the rooms.
- No contact paper or any product that has an adhesive backing.
- No nails are allowed ANYWHERE.
- No shelving may be installed that requires large brackets or molly bolts.
- No drilling into the walls.
- No extra curtain rods or blinds installed on windows.
- No shower curtain rod maybe used in bathroom.
- No writing with permanent markers or any other type of pen or pencil on any surface in the building.
- No candles allowed in residence rooms or hallways.
- No candle warmers or Lampe Berger.
- No stickers or signs on windows, painted walls, doors, mirrors, or furniture.
- No additional message boards or signs may be hung in the hallways or laundry areas.
- No glitter can be used or be brought into the building.
- No uneaten food left in rooms that is not contained.
- No food in the hallway.
- No unclaimed clothing left in washers or dryers.
- No spray paint allowed in building or anywhere around the property.
- No other decorations in the hallway (welcome mats, door hangers, etc.).
- No use of the console tables in the hallway (you may use space in the laundry room).

Residents may use the 3M hooks that are removable on their doors and other surfaces that are laminate. They may not apply the 3M hooks on painted surfaces in the room.

## Appliances

The following appliances ARE NOT allowed in residence rooms.

- Toaster
- Toaster Oven
- Hot Plate
- Waffle maker
- Grill
- Coffee maker that DOES NOT have an automatic shut-off
- Candle Warmers
- Anything that has to hot plate surfaces that touch

Microwaves, small refrigerators, televisions, DVD/Blu-Ray players, stereos, coffee makers (with automatic shut-off) may be used by the residents. No full size refrigerators. Small freezers are acceptable, but nothing overly large.

There is a toaster provided for the girls use in the kitchen area.

For computers you must have a surge protector, that way our breakers are protected as well as the resident's computer.

## Cleaning

When common areas such as the study, kitchen, downstairs living room, patio, upstairs TV room, or laundry room are used, the person(s) involved in the use of the area are responsible for cleaning and must tidy up for others.

Residents are required to keep their hallways and laundry rooms clean. There is a monthly room check by Zwick Management to check for items not permitted in the residence (candles, toaster ovens, etc.).

DO NOT use abrasive cleaners (Comet, Ajax, etc.) when cleaning showers in residence rooms. Abrasive cleaners will eventually wear down the coating of the shower. A cleaner like Soft Scrub should be used instead.

## Keys

Each resident is responsible for a key card for the front door, a room key, and tan individual closet key. These keys are for the sole use of the resident they are issued to and must never be given or loaned to anyone, including other residents. If a key is lost or stolen, the resident must report it immediately to the on-site management staff. There is a \$23 fee for each lost key.

## Laundry Room

There are laundry rooms on each floor with two coin-free washers and dryers in each. These rooms also includes ironing boards, sink, ice machine, counter space for craft making, and cubbies for each room so residents can store craft items or laundry detergent.

Please do not wash large rugs or comforters in the washer! These items are too large for our washers and will cause water over flow in the laundry room.

## Move in and Move out

Specific instructions regarding move-in and move-out are provided to each resident. Parents, friends, movers, etc. who help the resident with moving must be made aware of the dates, times, and instructions. The resident is responsible for the actions and behavior of her guests at all times during her stay in this residence.

The on-site manager or other Zwick Management employee perform move-out inspections so there are no discrepancies on the condition of the room upon move-out. No trash is allowed in the hallways upon move-out; trash must be taken to the dumpster. Large furniture, carpet, chairs, shelving and appliances are not allowed to stay on the property or be disposed of in the school dumpster upon move-out. Everything residents moves in must be taken off campus when they moves out.

Girls must be ready to leave the building after their last final of the semester. Move out begins on the weekend before final exams, which usually falls on the Kilgore College Dance Department Recital. We ask that all girls move out of the building no later than the last day of Final Exam week, which ends on Thursday afternoon/evening of the final week of the semester. The residents must sign the proper move out documentations and return all keys. Failure to do so will result in a \$25 improper move out fee and a \$25 fee per missing key.

## House Rules

1. Quiet hours begin at 11 p.m. Sunday through Thursday and 12 a.m. Friday and Saturday.
2. Residents must always wear shoes when in common areas.
3. No running in the residence.
4. Kitchen hours are 8:30 a.m. to 10:00 p.m. Monday through Friday and 10 a.m. to 10 p.m. on Saturday and Sunday.
5. Trash days are Monday, Wednesday and Friday after practice. Any other time you must ask permission from the front desk.
6. Do not play music in the kitchen area while you are using the kitchen because it disturbs the study room.
7. Never go out the back doors of the residence unless you are taking out trash on the respected days or there is a fire alarm.
8. No crafting in the hallways or common areas.
9. No eating or drinking in the hallways or common areas.
10. No feet on the furniture.
11. At 10:30 p.m. male visitors on the front porch must leave. If you move the patio furniture please put it back.
12. Do not move around the residence furniture or pictures.
13. Do no write inappropriate things on the floor message boards.
14. No dancing or stunts in the hallway.
15. Never give your key card to anyone including other residents.
16. Do not go behind the front reception area unless you are going to Mrs. Arredondo's office.
17. Always look presentable in the residence in the common areas; you never know who might be coming by to visit.

## Room Measurements

The rooms are 12 x 17. There is one wall that is fully carpeted; this is the only wall that residents are permitted to hang things on.

The beds are standard twin size and do not require extra-long sheets.

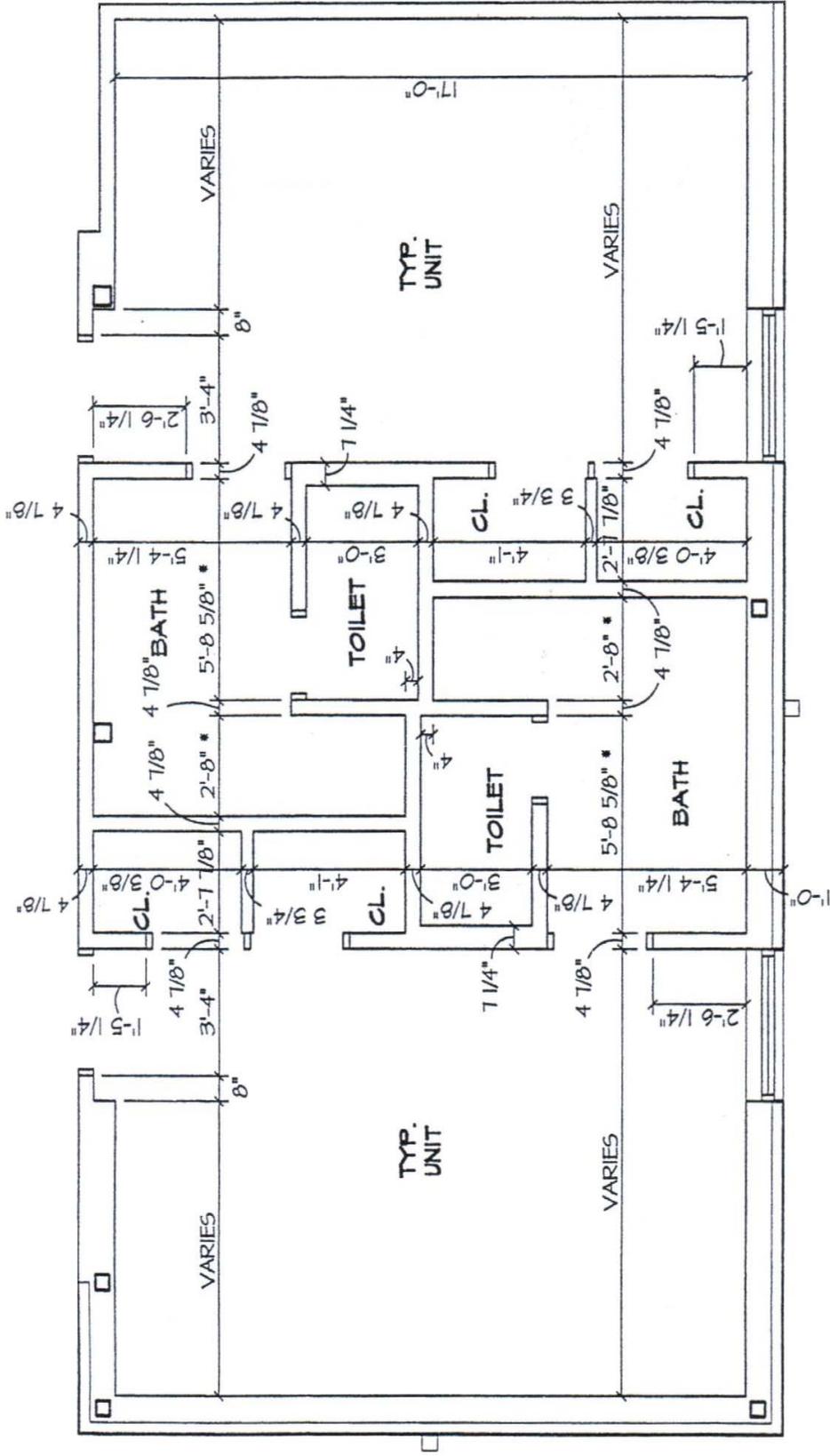
The area to put a small refrigerator is:

- H: 34.5"
- W: 24"
- D: 22.5"

The area to put a television is:

- H: 44.5" (there is adjustable shelving but this is the total space)
- W: 33.5"
- D: 17"

The Windows are 56" by 48.5" there is a curtain rod provided, no extra rods are allowed!



\* COORDINATE WITH SHOWER UNIT TO BE PROVIDED / INSTALLED

# ENLARGED TYPICAL DORM UNIT DIMENSIONED FLOOR PLAN

SCALE: 1/8" = 1'-0"  
FILE: FLRI

